## AVOYELLES SOCIETY FOR THE DEVELOPMENTALLY DISABLED, INC

#### FINANCIAL STATEMENTS

JUNE 30, 2008 and 2007

Under provisions of state law, this report is a public document Acopy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 1/21/09

DUCOTE & COMPANY
Certified Public Accountants
219 North Washington Street
P O Box 309
Marksville, Louisiana 71351

LEGISLATIVE AUDITOR

## AVOYELLES SOCIETY FOR THE DEVELOPMENTALLY DISABLED, INC.

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#### INDEPENDENT AUDITORS' REPORT

To the Board of Directors

Avoyelles Society for the Developmentally Disabled, Inc.

Marksville, Louisiana

We have audited the accompanying statement of financial position of the Avoyelles Society for the Developmentally Disabled, Inc. (a nonprofit organization) as of June 30, 2008 and 2007, and the related statements of activities and cash flows for the years then ended. These financial statements are the responsibility of the Organization's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in <u>Government Auditing Standards</u>, issued by the Comptroller General of the United States. An audit includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control over financial reporting. Accordingly, we express no such opinion. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements, assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Avoyelles Society for the Developmentally Disabled, Inc. as of June 30, 2008 and 2007, and the changes in its net assets and its cash flows for the years then ended in conformity with accounting principles generally accepted in the United States of America.

To the Board of Directors Avoyelles Society for the Developmentally Disabled, Inc. Page 2

In accordance with <u>Government Auditing Standards</u>, we have also issued a report dated December 19, 2008, on our consideration of Avoyelles Society of the Developmentally Disabled, Inc.'s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grants. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance, and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be considered in assessing the results of our audit.

Our audit was performed for the purpose of forming an opinion on the financial statements referred to in the first paragraph taken as a whole. The accompanying information on pages 16 to 17 is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information, except for that portion marked "unaudited" on which we express no opinion, has been subjected to the auditing procedures applied in the audit of the financial statements referred to above, and, in our opinion, the information is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Ducote & Company

Marksville, Louisiana December 19, 2008

#### AVOYELLES SOCIETY FOR THE DEVELOPMENTALLY DISABLED, INC. Statements of Financial Position June 30, 2008 and 2007

	2008	2007
ASSETS		
Current assets:		_
Cash and cash equivalents	\$132,959	\$76,435
Accounts receivable	33,133	<u>45,555</u>
Total current assets	166,092	121,990
Restricted assets:		
Cash and cash equivalents	8,850_	7,795
Total restricted assets	8,850	7,795
Fixed assets:		
Buildings	464,907	464,907
Furniture and fixtures	4,578	4,559
Machinery and equipment	47,806	45,52 <b>3</b>
Training equipment	13,910	13,910
Transportation equipment	39,105	29,954
	570,306	558,853
Less: accumulated depreciation	(211,312)	(188,355)
Net fixed assets	358,994	370,498
Total assets	\$533,936	\$500,283
LIABILITIES AND NET ASSETS		
Current liabilities:		
Accounts payable	\$5 <b>,909</b>	\$1,454
Accrued expenses	4,092	1,097
Notes payable (current portion)	6,829	6,512
Total current liabilities	16,830	9,063
Long-term liabilities:		
Notes payable	53,862	60,692
Total long-term liabilities	53,862	60,692
Total liabilities	70,692	69,755
Net assets:		
Restricted	8,850	7,795
Unrestricted	454,394	422,733
Total net assets	463,244	430,528
Total liabilities and net assets	\$533,936	\$500,283

See accompanying notes to financial statements.

#### AVOYELLES SOCIETY FOR THE DEVELOPMENTALLY DISABLED, INC. Statements of Activities Years Ended June 30, 2008 and 2007

	2008	2007
Support:		
Dues and donations	\$401	\$3,376
Interest earned	189	48
Client service	162,410	105,542
Grants	358,861	303,859
Miscellaneous revenue	16,902	11,389
Total support	538,763	424,214
Expenses:		
Porgram services:		
Adult day services	363,780	298,871
Client service activities	142,267	110,785
Total program services	506,047	409,656
Increase (decrease) in net assets	32,716	14,558
Net assets, beginning of year	430,528	415,970
Net assets, end of year	\$463,244	\$430,528

## AVOYELLES SOCIETY FOR THE DEVELOPMENTALLY DISABLED, INC.

#### Statements of Cash Flows Years Ended June 30, 2008 and 2007

	2008	2007
CASH FLOWS FROM OPERATING ACTIVITIES:		
Increase (decrease) in net assets	\$32,716	\$14,558
Adjustments to reconcile changes in net assets to	+ <b>,</b>	¥ : .,===
net cash provided by operations:		
Depreciation	22,957	27,726
(Increase) decrease in operating assets:		
Accounts receivable	12,422	14,167
Increase (decrease) in operating liabilities:		
Accounts payable	4,455	(592)
Accrued expenses	2,995	(646)
NET CASH PROVIDED BY OPERATING ACTIVITIES	75,545	55,213
CASH FLOWS FROM INVESTING ACTIVITIES:		
Payments for purchases of property and equipment	(11,453)	0
NET CASH FLOWS PROVIDED (USED) BY INVESTING ACTIVITIES	(11,453)	0
CASH FLOWS FROM FINANCING ACTIVITIES:		
Decrease in long-term notes payable	(6,513)	(24,640)
Loan proceeds		16,000
NET CASH FLOWS PROVIDED (USED) BY FINANCING ACTIVITIES	(6,513)	(8,640)
NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS	57,579	46,573
BEGINNING CASH AND CASH EQUIVALENTS	84,230	37,657
ENDING CASH AND CASH EQUIVALENTS	\$141,809	\$84,230

See accompanying notes to financial statements.

#### AVOYELLES SOCIETY FOR THE DEVELOPMENTALLY DISABLED, INC. Notes to Financial Statements June 30, 2008

#### NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### Organization

The Avoyelles Society for the Developmentally Disabled, Inc. is a nonprofit organization exempt from income tax under Section 501(c)(3) of the United States Internal Revenue Code. The Society was formed in 1968 to provide day services for and assistance to the adult handicapped residents of Avoyelles Parish, Louisiana. The Society participates as a provider agency in the Department of Health & Hospitals Title XX Day Developmental training services.

#### Basis of Accounting

The Society maintains its accounting records on the accrual method of accounting, except that membership dues and donations are included in support in the period received.

#### Fixed Assets

Fixed assets are recorded at cost. Assets are depreciated over their estimated useful lives using the straight-line method, using the following lives:

Furniture & fixtures	3 - 5 years
Machinery & equipment	5 - 8 years
Vans	4 years
Buildings	30 vears

#### **Donated Services**

Donated labor is valued at the minimum wage rate in effect at the time of the donated services. Professional time, which is donated, is valued at the current market rate of the specific project. Donated materials are valued at current market value at the time of the donation.

#### Cash and cash equivalents

For purposes of the statement of cash flows, the Society considers all highly liquid investments with an initial maturity of less than three months, as cash and cash equivalents.

#### **Estimates**

The preparation of the financial statements in conformity with accounting principles generally accepted in the United States of America require management to make estimate and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of support and expenses during the reporting period. Actual results could differ from those estimates.

#### AVOYELLES SOCIETY FOR THE DEVELOPMENTALLY DISABLED, INC. Notes to Financial Statements (continued) June 30, 2008

#### **NOTE B - GRANTS**

The Society participated in the following grants for the years ended June 30, 2008 and 2007:

	2008	2007
Cash Grants:		
Federal/State Grant - Medical Assistance		
Program MR/DD Waiver Services	\$345,860	\$273,153
United Way	13,001	11,262
Paragon Casino Resort	0	1,000
State of Louisiana - Department of Health		
and Hospitals Title XX Adult Day Programs	0	18,444
	\$358,861	\$303,859

#### **NOTE C - FIXED ASSETS**

A summary of fixed assets for the year ended June 30, 2008 is as follows:

	Balances June 30, 2007	Additions	Retirements	Balances June 30, 2008
Buildings	\$464,907	\$0	\$0	\$464,907
Furniture and fixtures	4,559	19	0	4,578
Machinery and quipment	45,523	2,283	0	47,806
Training equipment	13,910	0	0	13,910
Transportation equpment	29,954	9,151	0	39,105
	558,853	11,453	0	570,306
Accumulated depreciation	(188,355)	(22,957)		(211,312)
	\$370,498			\$358,994

#### AVOYELLES SOCIETY FOR THE DEVELOPMENTALLY DISABLED, INC. Notes to Financial Statements (continued) June 30, 2008

#### **NOTE C - FIXED ASSETS (continued)**

A summary of fixed assets for the year ended June 30, 2007 is as follows:

	Balance June 30, 2006	Additions	Retirements	Balance June 30, 2007
Buildings	\$464,907	\$0	\$0	\$464,907
Furniture & fixtures	4,559	0	Ō	4,559
Machinery & equipment	45,523	0	0	45,523
Training equipment	13,910	0	0	13,910
Transportation equipment	29,954	0	0	29,954
•	558,853	\$0	\$0	558,853
Accumulated depreciation	(160,629)	(\$27,726)	\$0	(188,355)
Net fixed assets	\$398,224			\$370,498

#### **NOTE D - RESTRICTED NET ASSETS**

The loan covenant for the outstanding loan with the USDA requires a reserve account deposit each month in the amount of \$80.34, until the balance of \$9,642 is accumulated. Funds from this account may be used to (1) pay the cost of repairs or damage to the facility which may have been caused by catastrophe or (2) to make extensions or improvements to the facility. If these funds are utilized, monthly installments must be resumed until the minimum balance is reached. The reserve account was funded in the amount of \$8,850 and \$7,795 at June 30, 2008 and 2007, respectively, and these funds are presented as restricted net assets on the financial statements.

#### **NOTE E - GRANTS RECEIVABLE**

Grants and contracts receivable are deemed to be fully collectible by management and are comprised of the following amounts due at June 30, 2008 and 2007:

	2008	<u>2007</u>
Dept of Health & Hospitals - MR/DD Waiver Services	<u>\$_33,133</u>	<u>\$ 45,555</u>

#### AVOYELLES SOCIETY FOR THE DEVELOPMENTALLY DISABLED, INC. Notes to Financial Statements (continued) June 30, 2007

#### NOTE F - LONG-TERM NOTES

The Society has a 4.75% note that is payable to the USDA in monthly installments of \$797 that is secured by the land and building and has principal outstanding of \$60,691 at June 30, 2008.

Future debt service requirements are:

Fiscal Year Ended: June 30,	Principal	Interest	Total
2009	6,828	2,736	9,564
2010	7,160	2,404	9,564
2011	7,508	2,056	9,564
2012	7,872	1,692	9,564
2013	8,254	1,310	9,564
2014 – 2016	23,068	1,479	24,547
Totals	<u>\$ 60,691</u>	<u>\$ 11,676</u>	<u>\$72,367</u>

#### NOTE G - DEFERRED ANNUITY CONTRACT

The Society established a tax-deferred annuity arrangement, effective January 1, 2001, under the provisions of Section 403(B) of the Internal Revenue Code. Under the plan, eligible employees may elect a salary reduction up to the maximum allowable annual amount as established by Section 402(g) of the Internal Revenue Code. No employer (Society) contributions are made to the plan.

SUPPLEMENTAL INFORMATION

OTHER REPORTS REQUIRED BY GOVERNMENTAL AUDITING STANDARDS

## REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Board of Directors

Avoyelles Society for the Developmentally Disabled, Inc.

Marksville, Louisiana

We have audited the financial statements of the Avoyelles Society for the Developmentally Disabled, Inc. (a nonprofit organization) as of June 30, 2008, and have issued our report thereon dated December 19, 2008. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in <u>Government Auditing Standards</u>, issued by the Comptroller General of the United States.

#### Internal Control over Financial Reporting

In planning and performing our audit, we considered the Avoyelles Society for the Developmentally Disabled, Inc.'s internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Avoyelles Society for the Developmentally Disabled, Inc.'s internal control over financial reporting. Accordingly, we do not express an opinion on the effectives of the Avoyelles Society for the Developmentally Disabled, Inc.'s internal control over financial reporting.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the entity's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the entity's financial statements that is more than inconsequential will not be prevented of detected by the entity's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the entity's internal control.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

To the Board of Directors

Avoyelles Society for the Developmentally Disabled, Inc.

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#### Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Avoyelles Society for the Developmentally Disabled, Inc.'s financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matter that are required to be reported under <u>Government Auditing Standards</u>.

The Avoyelles Society for the Developmentally Disabled, Inc.'s response to the finding identified in our audit is described in the accompanying schedule of findings and responses. We did not audit the Avoyelles Society for the Developmentally Disabled, Inc.'s response and, accordingly, we express no opinion on it.

This report is intended for the information and use of management, State of Louisiana and Federal granting agencies, and the Legislative Auditor of the State of Louisiana, is not intended to be, and should not be used by anyone other than these specified parties. However, this report is a matter of public record and its distribution is not limited. Under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.

Ducote & Company

Marksville, Louisiana December 19, 2008

#### AVOYELLES SOCIETY FOR THE DEVELOPMENTALLY DISABLED, INC. Summary Schedule of Findings and Responses For the Year Ended June 30, 2008

Ref No	Criteria	Condition	Cause
	None Noted		
	Effect	Management's Response	Responsible Party
			Completion Date

#### AVOYELLES SOCIETY FOR THE DEVELOPMENTALLY DISABLED, INC. Schedule of Prior Year Audit Findings For the Year Ended June 30, 2008

	Fiscal Year Finding		Corrective Action Taken	Planned Corrective Action/
Ref No	Initially Occurred	Description of Finding	(Yes, No, Partially)	Partial Corrective Action Taken
07-01	6/30/2007	Timely submission of audited financial statements to the LA Legislative Auditor	Yes	Management and employee turnover has been reduced and administrative requirements on being handled on a timely basis

## OTHER REPORTS REQUIRED BY UNITED STATES DEPARTMENT OF AGRICULTURE

# AVOYELLES SOCIETY FOR THE DEVELOPMENTALLY DISABLED, INC. United States Department of Agriculture Required Supplemental Information Unaudited June 30, 2008

1. Current list of the Board of Directors, offices held, addresses, telephone numbers, and term of office.

Board Member	Address	Telephone	Term Expires
Lionel Bordelon President	P.O. Box 267 Moreauville, LA 71355	318-985-2708	6/30/08
Oscar Goody Vice-President	625 Lemoine St. Moreauville, LA 71355	318-985-2179	6/30/08
Eleanor Gremillion Secretary	P.O. Box 365 Marksville, LA 71351	318-253-9222	6/30/08
Frank Havard Parliamentarian	P.O. Box 385 Marksville, LA 71351	318-253-7518	6/30/08
Roy Gremillion Director	P.O. Box 81 Mansura, LA 71350	318-964-2948	6/30/08
Troy Guilbeau Director	P O Box 521 Marksville, LA 71351	318-253-1931	6/30/08
Michael Hukins Director	1581 Hwy 114 Hessmer, LA 71341	318-563-4586	6/30/08
Rev. Gary Jones Director	4178 Hwy 1192 Marksville, LA 71351	318-253-5875	6/30/08
Jocelyn Meaux Board Member	P.O. Box 186 Cottonport, LA 71327	318-876-2533	6/30/08
Lennie Neyland Director	204 Leglise St. Mansura, LA 71350	318-964-2104	6/30/08

### AVOYELLES SOCIETY FOR THE DEVELOPMENTALLY DISABLED, INC.

## United States Department of Agriculture Required Supplemental Information (continued) Unaudited June 30, 2008

2. List the number of residential and commercial users of the utility system.

#### Not applicable

3. Number of commercial users having a meter larger then the residential size (3/4").

#### Not applicable

4. The present water and/or sewer rates.

#### Not applicable

5. Schedule of Insurance:

Description of Insurance	Limits	Exp. Date	
Property Insurance:	#000 040 Dis-slass	lutura nonn	
Building & Contents	\$803,849 Blanket	July 1, 2008	
Employee Dishonesty	\$ 50,000	July 1, 2008	
Liability Insurance:			
General Liability:		July 1, 2008	
Each Occurrence	\$ 1,000,000		
Aggregate	\$ 3,000,000		
Fire Damage	\$ 200,000		
Medical Payments	\$ 10,000		
Deductible Per Claim	None		
Sexual/Physical Abuse	\$ 2,000,000		
Aggregate	\$ 2,000,000		
Professional Liability:		July 1, 2008	
Each Occurrence	\$ 1,000,000	• .	
Aggregate	\$ 3,000,000		
Automobile:	•	July 1, 2008	
Liability	\$ 1,000,000	, ,	
Deductible	None		
Medical Payments	\$ 5,000		
Uninsured Motorists	\$ 1,000,000		
Comprehensive	\$1,000 Deductible		
Collision	\$1,000 Deductible		
Non-Owned/Hired	Ţ.,000 = 0000		
Auto	\$ 1,000,000		
Directors & Officers			
Liability Umbrella	\$ 1,000,000	July 1, 2008	
Workers' Compensation Insurance:			
Insured Through Louisiana Workers'			
Compensation Corporation		June 30, 2008	